

## كيفية الوصول والاطلاع على ملاحظات الجلسة الإرشادية والوثائق في برنامج منسق المواعيد- منظور الطالب

### How to Access and View Academic Advising Session Notes and Documents in Appointment Manager – Student Perspective

**Step One:** Go to <https://myadvisor.qu.edu.qa/ramonline> and under 'View/Cancel Appointment', click on 'My Appointments' as shown below.

الخطوة الأولى: قم بزيارة الرابط:

<https://myadvisor.qu.edu.qa/ramonline>

تحت خانة "View/Cancel Appointment" قم بالضغط على "My Appointments"

The screenshot shows the Qatar University Success Scheduler interface. The browser address bar displays 'myadvisor.qu.edu.qa/ramonline'. The page header includes the Qatar University logo and 'QATAR UNIVERSITY'. The main content area features a 'Qatar University Success Scheduler' section with a brief description. Below this, there are three main sections: 'Book Appointment', 'Online Sign-Up Sheet', and 'Request Information'. The 'View/Cancel Appointment' section is highlighted with a red box and contains a 'My Appointments' button.

**Step Two:** Log in using your QUID and password by choosing the option 'With QU ID' as shown below.

الخطوة الثانية: قم بالضغط على "With QU ID" ثم ادخل رقم القيد و كلمة المرور.

https://myadvisor.qa.edu.qa/ram...  
myadvisor.qa.edu.qa/ramonline/LoginChoice

جامعة قطر  
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Please log-in with QU ID...  
**With QU ID**

Login with personal email address or Register to continue...  
Login using Personal Email Back

myadvisor.qa.edu.qa/ramonline/SingleSignOn?mode=A8716BFE-9149-4A7A-8A54-FE7C1A3FDD14

جامعة قطر  
QATAR UNIVERSITY

Login using QU ID  
With QU ID and Password

QU ID : \* ta16.....

Password : \*

Log In Back

**Step Three:** Click on "My Appointments" to view information about appointments.

الخطوة الثالثة: اضغط على علامة التنويب "My Appointment" للحصول على المعلومات الخاصة بالمواعيد.

myadvisor.qa.edu.qa/ramonline/MyAppointments

جامعة قطر  
QATAR UNIVERSITY

Home

**My Appointments**

Today's Check-in

Electronic Forms

Notes

My Appointment Emails

Documents

My Profile

No future appointment found.

**Step Four:** View notes by clicking on 'Notes' tab.

الخطوة الرابعة: للوصول إلى الملاحظات المدونة في الجلسة،  
يرجى الضغط على "Notes"

myadviser.qu.edu.qa/ramonline/MyAppointments#

جامعة قطر  
QATAR UNIVERSITY

Home log off

My Appointments

Today's Check-in

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My Profile

Ikanovic, Amra - Jan 12 2022 9:30AM

\* Online Session Done Via Phone - Spring 2022 - Add Drop Week 1) Student Information: Student current major: ENGL - Student

Ikanovic, Amra - Dec 14 2021 9:53AM

\* Online Session Done Via Phone - Fall 2021 1) Student Information: Student current major: ENGL - Student classification: Senior - Student

leaving work but trying to fix that by providing them with letter/transcript to get approval to leave for lessons \* Student showed and she knows

**Step Five:** View appointment emails by clicking on 'My Appointment Emails' tab.

الخطوة الخامسة: للاطلاع على المراسلات الخاصة بالمواعيد،  
يرجى الضغط على "My Appointments"

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**My Appointment Emails**

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Subject: Qatar University Advisor Appointment Reminder

E-Mail Datetime: Dec 13 2021 9:31AM

View

Subject: Qatar University Appointment Confirmed

E-Mail Datetime: Dec 13 2021 8:14AM

**Step Six:** View all documents by clicking on 'Documents' tab.

الخطوة السادسة: للاطلاع على الوثائق التي تم تحميلها خلال الجلسة الإرشادية، يرجى الضغط على "Documents"



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- My Appointments
- Today's Check-in
- Electronic Forms
- Notes
- My Appointment Emails
- Documents
- My Profile

Student Dropping ENGL 448 Confirmation	Uploaded By - Ikanovic, Amra - 1/17/2022 12:37:17 PM
subs2 [redacted]	Uploaded By - Ikanovic, Amra - 2/24/2020 1:41:14 PM
subs_ [redacted]	Uploaded By - Ikanovic, Amra - 2/24/2020 1:38:29 PM
[redacted] Calculator_S20	Uploaded By - Ikanovic, Amra - 1/23/2020 1:09:29 PM
[redacted] Transcript_S20	Uploaded By - Ikanovic, Amra - 1/23/2020 1:08:46 PM
[redacted]_ConForm_S20	Uploaded By - Ikanovic, Amra - 1/23/2020 1:08:05 PM
[redacted]_ReinCalc_S20	Uploaded By - Ikanovic, Amra - 11/21/2019 10:05:33 AM
[redacted]_ReinCF_S20	Uploaded By - Ikanovic, Amra - 11/21/2019 10:01:04 AM